

Operations Topics:

ADA
Best practices for applying ITS
technology, Mobility Management
techniques

Better marketing of services.

Dealing with irate customers (on
bus/telephone)

How to keep Operators motivated to
stay in the system.

Implementing Fixed Route Services -
Best Practices and General Public
acceptance of new system

Marketing
Operations Mngr/Supv Workshop---
Sched/Disp tng

Paratransit Training

Train the Trainer for driver training
Transportation
wheelchair operations; emergency
evacuations
wheelchair tie down
Wheelchair Tiedown Certifications
Wheelchair, Stretcher, ADA
yes

Maintenance Topics:

14-90

Any
Diagnosis of simple problems,
possible quick fix to keep bus on the
road

Electrical Systems for new Vehicles

Engine EPA problems

How to reduce the cost of tires
How to trouble shoot your lift &
electrical issues; Keeping pace with
new electronics in new buses
Hybrid vehicle maintenance and
repair

maintenance of buses
Pre and post trip inspection--Train
the Trainer
Preventative Maintenance
proper tire rotation/alignment
strategies
trouble with state contract vehicles

Human Resources Topics:

ada issues

Detecting stress of drivers

FMLA

Hiring/Firing and Layoff

how to get operators to become
loyal

Recruiting in today's world

Retention of drivers.
Workers Compensation Case
management

Safety and Security Topics:

14-90 (Florida Administrative Code)

accident investigations preventive
accidents/security

Drug and Alcohol (DAPM)

Emergency bus evacuations,
detecting explosive devices or
dangerous substances

fleet safety
HOW to protect your fleet. Newer
films on Passenger Assistance in
particular the frail, elderly and
disabled.

How to respond to a security threat

Railroads
Updates for Safety and Security
Plans

wheelchair loading
Wheelchair Safety (Fasten Down)

yes

Administrative Topics:

CCTM Certification

DBE; Title VI;

Drug; record keeping how long
FDOT regulations...

Everchanging ADA Regulations

How to leverage your transit dollars

Manuals, Policies and Procedures

Operations

planning
signage in vehicles: mandatory
versus good ideas**Grant and Finance Topics:**

5316, 5317

All state and federal - critically
needed

Any Operational or Capital Grants

flex funds; ways to extend your
dollars...FTA 101 - Bridging the gap between
FDOT and FTA requirements

Grants management

How to navigate through FTA
How to prepare for a FMO audit
from FTA
identifying add'l grant funds for
transit related issue: ITS software,Main keys to receiving grants.
on-going FTA refresherWhat grants are available.
yes**Other Topics:**Driver Training Program
DevelopmentFundraising for transportation
program.Marketing best practices
Planning: TDSPs TDPs (Chapter
14-73 (Florida Administrative Code);
multimodal metropolitan planning
process - critical; Relationships
between and among agencies;
knowing what do do and when;
knowing at what meetings to be
engaged, when and why.Safe wheelchair tiedown and
stretcher training

TD 101

Transitioning from small rural to
small metropolitan agency